



# Child Placing Agency

## HOW TO PREPARE FOR A FOSTER HOME SURVEY

- Read the KANSAS LAWS AND REGULATIONS FOR LICENSING FAMILY FOSTER HOMES FOR CHILDREN (Provided by your Child Placing Agency)
- Copy of current driver's licenses for all persons in the home who drive
- Proof of current automobile liability and accident insurance for all vehicles
- TIPS-MAPP or TIPS-DT Certificate
- Proof of household income available (pay stubs, income tax returns, etc.)
- Rabies vaccinations for all dogs and cats
- Current health assessment for each family member in the home
  - TB test for each family member age 16 and older
  - Immunization records for all children under 18 years of age
- Emergency plan posted in case of fire, tornado, storm, flood and serious injury (use a copy of the floor plan of your house and draw the various emergency routes in different colors)
- Handrail on all stairways in the home
- Balusters must be less than 4 inches apart or be guarded
- 2 or more steps and a landing that are more than 21 inches must be guarded
- Child safety gate at the bottom and top of stairway for children under 3 years (this includes outside areas such as a deck)
- Well water tested by the local health department
- Trigger locks on all guns or have them in secure locked storage
- Store and lock all ammunition separately from firearms (best to have all weapons locked in a safe or cabinet designated for storing weapons only)
- Alcohol locked or out of reach
- Electrical outlets covered if planning to care for children under 6 years
- Safety latches placed on cabinets/drawers where dangerous chemicals, cleaning supplies, sharp instruments are stored or keep items stored high (at least 6 feet)
- Medications must be locked, by themselves, in a container/drawer/cabinet
- Smoke detector on each level of the house, including the basement and every sleeping room
- Carbon monoxide detectors adjacent to each sleeping room
- Pond or other natural body of water on the property must be fenced or there must be a separate fenced play area that can be accessed upon exiting the home
- Bedrooms to be used by foster children must have a solid, hinged door to ensure privacy
- Training
  - Documentation of 3-hour face-to-face First Aid training for each foster parent
  - CPR is required if there is a pool on the premises or you are providing SED respite (DCCCA strives to sponsor free First Aid and CPR classes through Children's Alliance on a monthly basis across the state)
  - Universal Precautions and Medication Administration training
  - Log on to [www.childally.org](http://www.childally.org) to sign up for these classes
- Trampolines are not allowed